I. General provisions and legal basis

In accordance with Article 36 of the Bavarian Higher Education Act (BayHSG), the Electoral Regulations for State Universities in Bavaria (Wahlordnung für die staatlichen Hochschulen, BayHSchWO), the Regulation on Regulations Deviating from the Bavarian Higher Education Act and the Bavarian Law on Academic Personnel of Higher Education Institutions at Friedrich-Alexander-Universität Erlangen-Nürnberg (Verordnung über abweichende Regelungen vom Bayerischen Hochschulgesetz und vom Bayerischen Hochschulpersonengesetz an der Friedrich-Alexander-Universität Erlangen-Nürnberg, FAUAbwV), the Faculty Councils (Fakultätsräten) [Article 31 (1) BayHSchG], the School of Theology's Appointments Council (Berufungsrat) [Section 4 (4) to (8) FAUAbwV], Section 19 (2) GrO and the Students' Representatives Governing Board (Studentischer Konvent) [Article 52 (2) BayHSchG] are to be elected by the students.

All terms of office begin on 1 October 2016 and end on 30 September 2017 [Section 7 (1) BayHSchWO].

All regulations that are of significance to the university election can be found on the Elections Office's (Wahlamt) web page (see below).

II. Commissions that are to be elected

The following representatives will be elected:

1. in the Faculty Councils of the five faculties:
   four student representatives each

2. in the School of Theology's Appointments Council:
   two student representatives

3. in the Student Associations:
   The members of the Student Associations (Fachschaftsvertretungen) will be elected at the same time as the student representatives for the Faculty Councils. The number of members and how they are determined are regulated by Article 52 (5) BayHSG. Based on the number of students according to data from 30 March 2016, the individual Student Associations have the following provisional numbers of members:
   - Faculty of Humanities, Social Sciences, and Theology: 15 members
   - Faculty of Business, Economics, and Law: 14 members
   - Faculty of Medicine: 9 members
   - Faculty of Sciences: 10 members
   - Faculty of Engineering: 16 members

   However, the final number of members in the Student Associations will be confirmed on the basis of the number of students at each faculty when the electoral register is closed on 18 May 2016.

4. in the Students' Representatives Governing Board:
   Fifteen student representatives are elected directly by all students; a further fifteen members (three per faculty) are chosen by the Student Associations from their members.

III. Nominations

Nominations may be submitted from 19 April 2016 to 4.00 p.m. on 03 May 2016. Nominations are to be submitted to the Elections Office or the Returning Officer using the nominations forms, which are separated according to commission and group. Any nominations submitted after the deadline will not be valid. Only candidates whose nominations have been accepted may be elected. Further information can be found on the information sheet about nominating candidates, which is available from the Elections Office or on the Elections Office's web page along with the nomination forms.

Nominations accepted for the election by the Elections Committee will be published on the Elections Office's web page and notice boards in the following buildings:
   - Erlangen: Halbmondstraße 6 (Elections Office notice board), Universitätstraße 15 (Kollegienhaus) and Erwin-Rommel-Straße 60 (MHB building).
   - Nuremberg: Lange Gasse 20 and Regensburger Straße 160.

IV. Right to vote and electoral register

Individuals must be entered in the electoral register at the time when it is closed in order to exercise their right to vote and stand as a candidate. The electoral register will be on display from Wednesday 11 May 2016 to Friday 13 May 2016, between 9.00 a.m. and 4.00 p.m. at the following locations:
   - the University Administration's Elections Office in Erlangen, Schlossplatz 4, second floor, room 2.027
   - in Nuremberg, Lange Gasse 20, level 3, entrance to the library of the Faculty of Business, Economics, and Law

The electoral register will be closed on Wednesday 18 May 2016. Written notifications of missing or incorrect entries in the electoral register will be permitted and must be submitted to the Elections Office or the Returning Officer by the first working day after the electoral register has been closed at the latest, i.e. by Thursday 19 May 2016 at 4.00 p.m.

Those that are eligible to vote and are included in the electoral register will receive a polling card. Students will receive their polling card in digital form via the internet portal "mein campus". The polling card informs individuals eligible to vote of which Faculty they are registered to vote for in the electoral register and which polling station they must vote at. If corrections are made to the electoral register, those eligible to vote that are affected by the corrections will receive a corrected polling card.

V. Election date and polling stations

The university election will take place on 15 and 16 June 2016 between 9.00 a.m. and 3.00 p.m.

The polling station where an individual is to go to vote will be indicated on their polling card. Information on the location of all polling stations and details of which polling stations are allocated to which faculties is available on the Elections Office's web page.

VI. Voting

Votes are cast on separate ballot papers for each commission and each group. The number of votes that each voter may cast is equal to the number of representatives in the corresponding commission that are to be elected for the group to which they belong.

Voters have the following options:
   - They may select one group of candidates as it stands.
   - They may give multiple votes (a maximum of 3 votes per candidate until the total number of votes is reached) to candidates in one group of candidates.
   - They may mark one group of candidates and give individual candidates within this group only a maximum of 3 votes until the total number of available votes is reached.

Selecting candidates from different groups of candidates (vote splitting) is permitted in the election for student representatives. Further details can be found in Sections 11 to 13 BayHSGWO and Section 48 (1) GrO.

VII. Postal vote

Votes may also be cast by postal vote. Those eligible to vote who intend to vote by postal vote must apply for the postal vote documents using the postal vote application form included on the polling card, which must bear their own signature. Postal vote documents may be sent by post or collected in person. Applications must be received by the Elections Office by the following deadlines:
   - If the postal vote documents are to be sent by post: 1 June 2016, 4.00 p.m. at the latest
   - If the postal vote documents are to be collected in person: 8 June 2016, 4.00 p.m. at the latest

In order for postal votes to be counted, the Elections Office must receive the completed postal vote documents (voting letter with completed ballot papers) by 3.00 p.m. on the last day of the election (16 June 2016).

VIII. Election result

Copies of the announcement of the election result will be posted on the Elections Office notice board at Halbmondstrasse 6 in Erlangen and on the notice board of the Dean's Office of the Faculty of Business, Economics, and Law at Lange Gasse 20 in Nuremberg. The election result will also be published on the Elections Office's web page.

University of Erlangen-Nürnberg, 7 April 2016

Dr. Sybille Reichert