



Erasmus+



FRIEDRICH-ALEXANDER  
UNIVERSITÄT  
ERLANGEN-NÜRNBERG

### ERASMUS+ Confirmation of stay 2018/2019

It is hereby certified that

....., .....

(first and last name of student)

(date of birth)

**Home University:** FAU Erlangen-Nürnberg, ERASMUS-Code: D ERLANGE01  
was enrolled as an ERASMUS+ student at the following institution

**Host University:**.....  
ERASMUS-Code:.....

#### Arrival sheet (to be filled out by the host institution)

Date of the student's registration (DD/MM/YYYY): .....

**Please note: this date should be the first official day at the host university, excluding private activities or holidays!**

Name/function of signatory: .....

Date: .....

\_\_\_\_\_ Stamp and Signature

#### Departure sheet (to be filled out by the host institution)

Date of the student's exmatriculation (DD/MM/YYYY): .....

**Please note: this date should be the last official day at the host university, excluding private activities or holidays!**

Name/function of signatory: .....

Date: .....

\_\_\_\_\_ Stamp and Signature

## Information for the student

1. **At the very beginning** of your mobility please take this document to the International Office at the host university and let them certify your first official day (the first day of your STUDY abroad period) on the „**arrival sheet**“. Private activities or holidays **before** the beginning of the semester must **not** be certified!
2. Upload the signed/stamped document **immediately** to the Mobility Online database.
3. **Keep the original and be careful not to lose it!**
4. **At the very end** of your mobility please take this document again to the International Office at the host university and let them certify your last official day (the last day of your STUDY abroad period) on the “**departure sheet**“. Private activities or holidays **after** your last examination/before your return to Germany must **not** be certified!
5. Upload the signed/stamped document **within 3 weeks** after the last official and certified day to the Mobility Online database.

Be informed that we **do not** accept any documents without **exact dates** (day/month/year) or without a **stamp**.

Please note that we cannot accept any **predated or backdated** certificates (max. 5 days difference between issue date and certified first/last day)!

Your Central Office for International Affairs