Study abroad or internship abroad? Opportunities for international Master students

Peter Forna (International Affairs)
Franziska Kreuzer (International Affairs)
Topics

• General conditions of going abroad & support services at FAU

• General options for going abroad

• ERASMUS+ study abroad and internship abroad

• FAU direct exchange programmes

• Financial Support

• Residence permit issues
Central Office for International Affairs

What we do

- General advice and information on going abroad during studying at FAU for students enrolled at FAU
- Administration of ERASMUS+
- Administration of FAU direct exchange programmes for students of all faculties
- Administration of scholarship programmes
How to reach us

- Website: [www.fau.de/wege-ins-ausland/](http://www.fau.de/wege-ins-ausland/)
- E-Mail: [erasmus@fau.de](mailto:erasmus@fau.de) (Team Europe) [exchange-overseas@fau.de](mailto:exchange-overseas@fau.de) (Team Overseas)
- Advisor for international students at FAU: Peter Forna ([peter.forna@fau.de](mailto:peter.forna@fau.de))
- Office Hours: Mo-Fr (closed on wednesday) 9.00 – 12.00
- Facebook group: FAU Erasmus Outgoing [https://www.facebook.com/fau.international](https://www.facebook.com/fau.international)
Planning a stay abroad

Start planning early (about 12 months before you wish to go abroad)!

Consider the following questions:

- What kind of stay abroad (study, internship, summer school) makes sense?
- When to go?
- How best to integrate your stay abroad in your studies at FAU (leave of absence, recognition of courses)?

For questions on how to best integrate a stay abroad in your curriculum at FAU:

- Academic advisor of your study programme (Studienfachberatung)
- Student Support Center (Studien-Service-Center) of your department
Planning a stay abroad

You can take a leave of absence from FAU (Beurlaubung) for a stay abroad:

• Possible for 1 – 2 semesters
• Condition: only possible within the regular duration (Regelstudienzeit) of your study programme at FAU
• Advantage: a leave of absence does not count as a regular semester (Fachsemester)
• Application for a leave of absence through Student Records Office (Studierendenverwaltung)

For questions on taking a leave of absence:
• Student Records Office (Studierendenverwaltung)
• E-Mail: studentenkanzlei@fau.de
• Web: www.fau.de/studium/im-studium/die-studierendenverwaltung-der-fau/
Planning a stay abroad

Courses that you are taking during a study abroad might be acknowledged at FAU (Anerkennung):

- Discuss choice of courses BEFORE you go abroad with the responsible professor or faculty member at FAU (Anerkennungsbeauftragter)
- Courses are recognized after successful completion of your study abroad (Transcript of Records or certificate of internship is obligatory!)

For questions on recognition of courses taken during a study abroad:
- Professor or faculty member of your study programme responsible for recognizing courses taken abroad (Anerkennungsbeauftragte)
- Examination Office (Prüfungsamt)
- Further information: www.fau.de/international/wege-ins-ausland/studieren-im-ausland/anerkennung-von-leistungen/ (in German)
Planning a stay abroad

Consider the following questions:

- What exchange programmes are available at FAU?
- Conditions of participation (language requirements)?
- Costs of living abroad?
- How to finance the stay abroad?

For questions on FAU exchange programmes:
- Central Office for International Affairs
- EU programmes: erasmus@fau.de
- Overseas programmes: exchange-overseas@fau.de
Stay abroad: Options

There are several options to spend some time abroad during your studies at FAU:

- Study abroad
- Internship abroad
- Thesis abroad
- Summer School or Winter School
- Language course

FAU offers several exchange programmes with partner universities that allow you to study abroad for 1 – 2 semesters.

FAU does not offer exchange or placement programmes for internships or thesis work abroad, summer/winter schools or language courses.
Stay abroad: Options

Overview of FAU exchange programmes (study abroad)

- ERASMUS+
- Direct exchange programmes for students of all faculties
- Direct exchange programmes with partner universities of your faculty or study programme

You can only apply for a study abroad at the partner universities that have a cooperation agreement with FAU in your field of studies.
ERASMUS+
Study and Internship in Europe

Franziska Kreuzer (International Affairs)
ERASMUS+

Student mobility for studies (SMS):

⇒ Study

Student mobility for placements (SMP):

⇒ Internship
ERASMUS+

Who can participate?

- All enrolled FAU students regardless of nationality (incl. PhD)
- For BA/MA/PhD: 12 months available per study cycle. This corresponds to a maximum of $3 \times 12 = 36$ months.

During your Master studies at FAU you can participate in ERASMUS+ for a maximum of 12 months.

- Adequate language skills

Further conditions of participation set by your department or faculty may apply. Ask the ERASMUS+ coordinator of your study programme!

You can only apply for a study abroad at the ERASMUS+ partner universities of your department/study programme. Exceptions may only be made in case of closely related study programmes.
WHERE? Erasmus+ Programme Countries

- All EU countries incl. overseas territories
- Iceland
- Norway
- Liechtenstein
- Turkey
- Macedonia

NEW: Erasmus+ Partner Countries FAU

Partner universities in
- Jordan, Israel, Lebanon
- Morocco, Egypt, Tunisia
- Ukraine, Armenia
- Bosnia, Serbia

Please note: Not all departments have ERASMUS+ partner universities in all countries.
Advantages of ERASMUS+ Study

• Simplified application formalities at host university
• Duration of a mobility: minimum 3 months / maximum 12 months
• Academic and administrative support at FAU and at host university
• Accommodation support service
ERASMUS+ Study

Funding

• Tuition fee waiver at partner university
• Free attendance of intercultural trainings for preparation if applicable
• Free attendance of an Online Linguistic Support (OLS) language course
• Budget increase for handicapped people or students with special needs (single parent)
• ERASMUS+ scholarship

Bild: Florian Diener
ERASMUS+ Study

Scholarship Rates in the Academic Year 2017/18
Erasmus+ Programme Countries

Country Group 1 - 420 Euro/month:
Denmark, Finland, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, Sweden, Great Britain

Country Group 2 - 360 Euro/month:
Belgium, France, Greece, Italy, Malta, Netherlands, Austria, Portugal, Spain, Cyprus

Country Group 3 - 300 Euro/month:
Bulgaria, Estonia, Croatia, Hungary, Latvia, Lithuania, Malta, Macedonia, Poland, Romania, Slovakia, Slovenia, Czech Republic, Turkey

Bild: Sina Pietrucha
ERASMUS+ Study

Erasmus+ Partner Countries Funding

Subsistence grant: 650 €/month, approx. 21 € / day

Travel grant

<table>
<thead>
<tr>
<th>Distance one way (km) acc. to EU distance calculator</th>
<th>costs per travel unit</th>
</tr>
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<tbody>
<tr>
<td>10-99</td>
<td>20 EUR</td>
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<tr>
<td>100 – 499</td>
<td>180 EUR</td>
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<tr>
<td>500 – 1.999</td>
<td>275 EUR</td>
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<tr>
<td>2.000 – 2.999</td>
<td>360 EUR</td>
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<tr>
<td>3.000 – 3.999</td>
<td>530 EUR</td>
</tr>
<tr>
<td>4.000 – 7.999</td>
<td>820 EUR</td>
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<tr>
<td>8.000 und mehr</td>
<td>1.500 EUR</td>
</tr>
</tbody>
</table>

Bild: Yvonne Wöhner, view of Jerusalem
ERASMUS in Switzerland?

Since 2014 Switzerland is not a participant of the ERASMUS+ programme anymore.

To ensure the continuity of mobility activities with the ERASMUS+ programme countries, the Swiss government decided to develop an interim solution for Erasmus+ supported by Swiss funding. The interim Solution for Erasmus+ for Higher Education is called Swiss-European Mobility Programme (SEMP) and follows the precepts of Erasmus+. The funding will be provided directly by the Swiss Government.
An overview of the ERASMUS+ partner universities of your department can be found online:
www.fau.de/international/wege-ins-ausland/studieren-im-ausland/erasmus-studium/erasmus-partnerhochschulen/ (in German)
ERASMUS+ Application

The application and selection process for ERASMUS+ study is administered at the faculties/departments.

Ask the ERASMUS+ coordinator about application deadlines and application procedures!

Application deadlines for the academic year 2019/20:

The application deadlines are set by the faculty/department. Deadlines vary from department to department. Deadlines are usually between December and January.
ERASMUS +

Student mobility for studies (SMS):

⇒ Study

Student mobility for placements (SMP):

⇒ Internship
ERASMUS+ Internship

Conditions for Funding

⇒ Internship must be relevant to your studies at FAU
⇒ Compulsory or facultative internship, thesis
⇒ Duration of internship: **2* - 12 months** (within one funding period)
  (*60 days of funding do not always correspond to 60 calendar days!*)
⇒ **Full-time** internship
⇒ Programme countries: **EU countries, Iceland, Liechtenstein, Norway, Turkey** (incl. overseas territories)
ERASMUS+ Internship

Conditions for Funding

⇒ **Internship**, teaching assistance, thesis (practical part)

⇒ Internship at companies, organisations, universities, research institutes, law offices, hospitals, educational facilities

⇒ **No** funding is possible for internships in:
  - European Organisations e.g. organisations administrating EU-Programmes
  - Companies having their legal seat in Germany

Bild: Marina Wagner
ERASMUS+ Internship

Conditions for Participation

⇒ **Enrolment** in a degree programme at FAU (incl. PhD) during the complete duration of the internship (possible also with leave of absence)

⇒ “gap-mobility” or “graduate internship” within 1st year after finishing the degree (application required in the last semester)

⇒ **Nationality**: **No restriction**

⇒ **Before** your stay abroad, at least **1 semester** has to be completed

⇒ Sufficient language skills (working or local language)

⇒ **Sufficient insurance coverage** (health, accident and liability insurance)
Scholarship Rates

Country Group 1: 480 / month
Austria, Denmark, Finland, France, Ireland, Italy, Liechtenstein, Norway, Sweden, Great Britain

Country Group 2: 420 / month
Belgium, Croatia, Czech Republic, Cyprus, Greece, Iceland, Luxemburg, Netherlands, Portugal, Slovenia, Spain, Turkey

Country Group 3: 360 / month
Bulgaria, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Romania, Slovakia, Macedonia

Bild: Sina Pietrucha
ERASMUS+ Internship

Funding

- **Contribution to the cost of living**
- Not depending on internship salary
- **Additional funds for people with disabilities**
  → separate application
- **Free attendance** of intercultural trainings for preparation if applicable
- **No** coverage of costs like insurances, travel expenses or similar
ERASMUS+ Internship

How can I apply for funding?

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1. Organise an internship position on your own
2. Request application documents/checklist from Central Office for International Affairs (contact: Bianca Köndgen, erasmus@fau.de)
3. It is highly recommended to submit your complete application documents as early as possible due to limited resources
4. Submit your application for Erasmus+ internship fund at the Central Office for International Affairs at least 4 weeks before the beginning of your internship
Searching for an Internship Position

Most students find an internship position by **applying directly** to a company or organization.

1. **What kind of internship are you looking for (branch, job tasks, length, host country)?**

2. **Research the branch and host country that you would like to work in!**
   - What companies/organizations are active in the field?

3. **Narrow your search to about 5 potential employers**
   - Why should they take you as an intern?

4. **Get in touch with the company/organization**
   - Do they offer internships? How could you apply?
Searching for an Internship Position

Career Service International at FAU

- career advice and support with applications
- seminars
- workshops
- information events
- individual support and advice

For questions on starting your career, searching for a job in Germany etc.:

- Career Service International
- Web: https://www.fau.eu/study/current-students/career-service/career-service-for-international-students/
- Seminar and workshop programme: https://www.fau.de/files/2015/10/Programm-Career-Service-International.pdf
- Contact: career-service@fau.de (Stefanie Rösch)
Direct Exchange Programmes

Franziska Kreuzer (International Affairs)
Direct Exchange Programmes

What kind of direct exchange programmes does FAU offer?

Direct exchange programmes for students of all faculties:

- Asia
- Europe (not ERASMUS+)
- Canada, Québec
- Latin America
- USA

Contact: Central Office for International Affairs

www.fau.de/international/wege-ins- ausland/studieren-im- ausland/direkttaustausch/

Direct exchange programmes with partner universities of your faculty or study programme

- Partner universities of the Faculty of Economics
- Partner universities of the Faculty of Engineering (e.g. GE4 programme)
- Partner universities of individual study programmes (e.g. DEIS)

Contact: Programme Coordinator in faculty or study programme

Only students of the respective faculty or study programme can apply.
Direct Exchange Programmes for All

How can I apply for the direct exchange programmes for students of all faculties?

1. Research the partner universities and the study programmes they offer

2. Need help? Contact the programme coordinator at the Central Office for International Affairs

3. Submit your application to the programme coordinator at the Central Office for International Affairs

4. A selection committee for the direct exchange programme at FAU decides about the applications
Direct Exchange Programmes for All

Who can apply?
• Students of all nationalities who are enrolled at FAU as degree-seeking students

Conditions of Participation
• You need to be enrolled at FAU during your participation in the programme
• You may not yet have exceeded the regular duration of your studies at FAU (Regelstudienzeit) when you apply
• Suitable study programme at host university available
• Good knowledge of the language of instruction at host university
Direct Exchange Programmes for All

Direct Exchange Programme Asia

Partner universities
• China: Huazhong University of Science and Technology (only Master students of Engineering or Sciences)
• Japan: Osaka University, Kwansei Gakuin University
• Korea: Chungnam National University, Inha University, Pusan National University
• Taiwan: National Taiwan University

Scholarship
• No tuition fees at host university

Application Deadline
• 15 January 2019 (presumably) for academic year 2019/20 (winter term 2019/20 and/or summer term 2020)

More information: Central Office for International Affairs, Marietta Disch (marietta.disch@fau.de) www.fau.de/international/wege-ins-ausland/studieren-im-ausland/direktaustausch/asien/
Direct Exchange Programmes for All

Direct Exchange Programme Latin America

Partner universities
- **Argentina**: Universidad Nacional de La Plata, Universidad Nacional de San Martin, San Martin
- **Brazil**: Universidade Federal de Minas Gerais, Universidade da Região de Joinville (UNIVILLE), Universidade Federal de Santa Catarina, Universidade de Sao Paolo, Universidade de Brasilia (UnB)
- **Chile**: Universidad de la Serena, Universidad Austral de Chile, Universidad Metropolitana de las Ciencias de la Educación, Universidad Técnica Federico Santa María
- **Costa Rica**: Universidad de Costa Rica
- **Colombia**: Universidad del Norte
- **Mexico**: Universidad Autónoma de Nuevo León, Universidad de Guanajuato, Universidad de Guadalajara, Universidad Iberoamericana
- **Uruguay**: Universidad Católica del Uruguay

Scholarship
- No tuition fees at host university

Application Deadline
- **31 January 2019 (Presumably)** for year 2019 (for the 2nd semester in Latin America)

More information: Central Office for International Affairs, Elzbieta Garza (elzbieta.garza@fau.de)
www.fau.de/international/wege-ins-ausland/studieren-im-ausland/direkttaustausch/lateinamerika/
Direct Exchange Programmes for All

Direct Exchange Programme USA

Partner universities
- University of Georgia, Athens (1 year-long place)
- Georgia State University, Atlanta (2 year-long places, only Faculty of Humanities)
- University of Kansas (1 year-long place)
- Kalamazoo College (1 year-long place; condition: German as a native language)
- Minnesota State University, Mankato (5 year-long places; stay for just one semester also possible!)

Scholarship
- No tuition fees at host university

Application Deadline
- 15 November 2018 for academic year 2019/20 (winter term 2019/20 and/or summer term 2020)

More information: Central Office for International Affairs, Katharina Drost (exchange-overseas@fau.de)
www.fau.de/international/wege-ins-ausland/studieren-im-ausland/direktaustausch/usa/

Students of the Faculty of Economics (Nuremberg) interested in studying at Minnesota State University apply through the International Office of the Faculty (http://ib.wiso.fau.de/)
Direct Exchange Programmes for All

Direct Exchange Programme Canada (Québec)

Language of instruction at partner universities is French.

Partner universities
• Bishop's University (only university with English course offerings; no Engineering)
• École de technologie supérieure (ETS), Montréal
• Polytechnique Montréal
• École nationale d’administration publique (ENAP), Montréal/Québec/Gatineau
• Université Laval
• Université de Sherbrooke
• Université du Québec en Abitibi-Témiscamingue (UQAT)
• Université du Québec à Montréal (UQAM)
• Université du Québec en Outaouais (UQO)
• Université du Québec à Rimouski (UQAR)
• Université du Québec à Trois-Rivières (UQTR)

Scholarship
• No tuition fees at host university

Application Deadline
• 15 January 2019 for academic year 2019/20 (winter term 2019/20 and/or summer term 2020)

More information: Central Office for International Affairs, Katharina Drost (exchange-overseas@fau.de) www.fau.de/international/wege-ins-ausland/studieren-im-ausland/direktaustausch/kanada-franzoesischsprachig/
Financial Support

FAU offers financial support for stays abroad:

• tuition waiver at partner universities
• ERASMUS+
• DAAD-PROMOS
• travel grants

The scholarships cover part of the expenses. They do not cover all expenses of your stay abroad.

You will need to use your personal funds (savings, support by family etc.) to finance your stay abroad.
Scholarship programmes at FAU

Scholarship programmes at FAU for students of all nationalities:

- **ERASMUS+ Internship** (internships in EU countries, Iceland, Liechtenstein, Norway, Turkey, incl. EU overseas regions)
  [www.fau.de/international/wege-ins-ausland/praxisaufenthalt-im-ausland/erasmus-praktika/](www.fau.de/international/wege-ins-ausland/praxisaufenthalt-im-ausland/erasmus-praktika/)

- **DAAD-PROMOS** (depending on the faculty: scholarships for studying and internship abroad outside of ERASMUS countries; summer schools, language courses and thesis abroad)

- **Travel grants “Fonds Hochschule International”** (travel grants for studying abroad at FAU partner universities not funded through ERASMUS+, summer and winter schools, internships not funded through ERASMUS+, thesis abroad)

- **Dr. Jutta Feldmeier-Stiftung** (only for students of Faculty of Economics)
  [www.zuv.fau.de/universitaet/stifter-foerderer/stiftungen/Feldmeier-Stiftung/](www.zuv.fau.de/universitaet/stifter-foerderer/stiftungen/Feldmeier-Stiftung/) (only in German)

- **Travel grants „Dr. Artur Grün-Stiftung“** (only for participants of direct exchange programme Canada, Québec)
Your residence permit for your stay abroad

Peter Forna M.A.
FAU Office for International Affairs
peter.forna@fau.de
In a nutshell: Immigration law for beginners

What should I do if my residence permit expires?

• **Before departure**: contact „Ausländerbehörde“ and tell them you are about to leave for an exchange semester. Depending on the individual „Ausländerbehörde“, your student residence permit can be prolonged up to six months prior to expiry!

• **While already abroad**: contact the German embassy/consulate in your geographic region, they will issue a new re-entry student visa to you (works very smoothly in the majority of cases)
In a nutshell: Immigration law for beginners

What should I do if my residence permit expires?

• **If you already know you will be away from Germany for longer than six months:** let your current residence permit expire and apply for a new re-entry visa with the German embassy in your host country; the visa will be transformed into a new student residence permit after your return to Germany (you know that procedure already)
In a nutshell: Immigration law for beginners

- If you leave Germany for a semester/ year abroad, please **de-register from your accommodation address** at your local „Rathaus/ Bürgeramt“ (municipality) – a failure to do so might result in difficulties with the renewal of your residence permit.

- **Keeping your German accommodation address** while abroad (and not living there) will **not** help you with your residence permit – **on the contrary**: if official mail returns to the sender, **authorities have the legal obligation to find out about your whereabouts!**
In a nutshell: Immigration law for beginners

The „Schengen Zone“ visa/ residence permit:
In a nutshell: Immigration law for beginners

The „Schengen Zone“ visa/ residence permit:

- All students from non-EU countries must have a valid student residence permit for Germany
- You are allowed to travel and stay in other countries of the „Schengen Zone“ for a MAXIMUM of 90 days in a half year (90 days within a 180 days period), exclusively for tourism/ visits
- Leaving your host country and returning a few days later does not reset the count to zero!
In a nutshell: Immigration law for beginners

The „Schengen Zone“ visa/residence permit:

• If you are in another Schengen country for other purposes than visiting, you must apply for a residence permit of that specific country (e.g., exchange student, internship, …)

• Exceptions possible for stays shorter than 90 days

• ask your hosts abroad before leaving Germany: special conditions may apply for you!
In a nutshell: Immigration law for beginners

The final two slides: Recommendations

• **Communication is key:** tell authorities what you are planning to do!

• **Consider this additional aspect while planning your stay abroad and start planning in time!**

• **Get familiar with the legislation in your host country:** the visa procedure there might be entirely different from what you know from your home countries and from Germany
Thank you for your attention!

Questions? Ask us!
ERASMUS+ study and internship: erasmus@fau.de
FAU direct exchange programmes: exchange-overseas@fau.de
Questions on residence permit: peter.forna@fau.de