

NOTICE OF ELECTION

for the elections for the Senate, the Faculty Councils, the School of Theology's Appointments Council, the Student Council and the Student Committees of Friedrich-Alexander-Universität Erlangen-Nürnberg on 25 and 26 June 2019

I. General provisions and legal basis

In accordance with Section 38 of the Bavarian Higher Education Act (**BayHSchG**), the Electoral Regulations for State Universities in Bavaria (**BayHSchWO**), the Regulations Deviating from the Bavarian Higher Education Act and the Bavarian Law on Academic Personnel of Higher Education Institutions at Bavarian Universities (**HSchAbwV**) and the Constitution of Friedrich-Alexander-Universität Erlangen-Nürnberg (**GrO**), the representatives in the **Senate** (Section 25 (1) BayHSchG), in the **Faculty Councils** (Section 31 (1) BayHSchG), the **Student Committees** (Section 52 (2) BayHSchG, Section 24 (5) GrO), the **School of Theology's Appointments Council** (Section 3 (5) 3-7 HSchAbwV, Section 19 (2) GrO) and the **Student Council** (Section 52 (2) BayHSchG, Section 24 (3) GrO) shall be elected by the members of the group to which they belong (Section 17 BayHSchG).

All terms of office begin on 1 October 2019; the terms of office of student members shall end on 30 September 2020, the terms of office of the other members shall end on 30 September 2021 (Section 7 (1) BayHSchWO).

All regulations that are of significance to the university election can be found via the Elections Office's (*Wahlamt*) web page (see below).

II. Committees for election

The following representatives will be elected:

1. to the Senate:

- six university lecturer representatives; according to Section 3 (5) BayHSchWO, Section 41 GrO, five of these members will be elected in faculty-specific elections for each of the five faculties, while a sixth member will be elected by the University as a whole
- one research staff representative
- one representative of all other staff

2. to the Faculty Councils of the five faculties:

- twelve university lecturer representatives each
- four research staff representatives each
- two representatives of all other staff each
- four student representatives each

3. to the School of Theology's Appointments Council:

- six university lecturer representatives
- two research staff representatives
- one representative of all other staff
- two student representatives

4. to the Student Committees:

The members of the Student Committees (Fachschaftsvertretungen) will be elected at the same time as the student representatives for the Faculty Councils. The number of members and how they are determined are regulated by Section 52 (2) BayHSchG and Section 24 (5) GrO. Currently each of the Student Committees have the following number of members:

a) Faculty of Humanities, Social Sciences, and Theology	14 members
b) Faculty of Business, Economics, and Law	14 members
c) Faculty of Medicine	9 members
d) Faculty of Sciences	10 members
e) Faculty of Engineering	15 members

However, the final number of members in the Student Committees will be confirmed on the basis of the number of students at each faculty when the electoral register is closed (see Section IV. of this notice of election).

5. in the Student Council:

Fifteen student representatives are elected directly by all students; a further fifteen members (three per faculty) are chosen by the Student Committees from their members.

III. Nominations

Nominations may be submitted from 25 April 2019 to 4pm on 8 May 2019.

Nominations are to be submitted to the Elections Office or the Returning Officer using the nominations forms, which are separated according to committee and group. **Any nominations submitted after the deadline will not be valid.** Only candidates whose nominations have been accepted may be elected. Further information can be found on the information sheet about submitting nominations which is available from the Elections Office or on the Elections Office's web page (wahlen.fau.de) along with the nomination forms.

Elections Office:	Schlossplatz 4, 91054 Erlangen, rooms 2.027/2.029
Contact:	Ms Vaask, phone: +49 9131 8525826 Ms Kühlers, phone: +49 9131 8525816 Mr Bartels, phone: +49 9131 8524500
Fax:	+49 9131 8526104
E-mail:	hochschulwahlen@fau.de
Internet:	wahlen.fau.de

Nominations accepted for the election by the Elections Committee will be published on the Elections Office's notice board (Halbmondstr. 6, 91054 Erlangen) and on the Elections Office's website.

IV. Right to vote and electoral register

Individuals must be entered in the electoral register at the time when it is closed in order to exercise their right to vote and stand as a candidate. The electoral register shall be available for inspection from **23 to 27 May 2019, from 9am to 4pm**

- in Erlangen at the University Administration's Elections Office, Schlossplatz 4, 2nd floor, rooms 2.027/2.029,
- in Nürnberg, at Lange Gasse 20, 3rd floor, entrance to the library of the Faculty of Business, Economics, and Law.

The electoral register will be closed on **28 May 2019 at 9am**. Written **notifications** of missing or incorrect entries in the electoral register will be permitted and must be submitted to the Elections Office or the Returning Officer by the first working day after the electoral register has been closed at the latest, i.e. by **4pm on 29 May 2019**.

Those that are eligible to vote and are included in the electoral register will receive a polling card. Students will receive their polling card in digital form via the internet portal 'mein campus'. Members of other groups will receive their polling card in writing. The polling card informs individuals eligible to vote which group and Faculty they are registered to vote for in the electoral register and which polling station they must vote at. If corrections are made to the electoral register, those eligible to vote that are affected by the corrections will receive a corrected polling card.

V. Election date and polling stations

The university election will take place on 25 and 26 June 2019 between 9am and 3pm.

The polling station where an individual is to go to vote will be indicated on their polling card. Information on the addresses of all polling stations and details of which polling stations are allocated to which faculties is available on the Elections Office's web page.

VI. Voting

Votes are cast on separate ballot papers for each committee and each group. The number of votes that each voter may cast is equal to the number of representatives in the corresponding commission that are to be elected for the group to which they belong.

Voters have the following options:

- They may select one group of candidates **as it stands**.
- They may **give multiple votes** (a maximum of 3 votes per candidate until the total number of votes is reached) to candidates in **one** group of candidates.
- They may mark **one** group of candidates and give individual candidates within **this group only** a **maximum of 3 votes** until the total number of available votes is reached.

Selecting candidates from different groups of candidates (vote splitting) is only permitted in the election for student representatives.

Further details can be found in Sections 11 to 13 BayHSchWO and Section 44 (3) GrO.

VII. Postal vote

Votes may also be cast by postal vote. Those eligible to vote who intend to vote by postal vote must apply for the postal vote documents using the **postal vote application form** included on the polling card, which must bear their **own signature**. Postal vote documents may be sent by post or collected in person. Applications must be received by the Elections Office or the Returning Officer by the following deadlines:

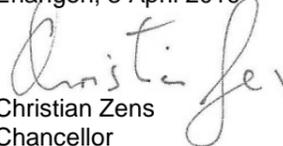
- if the postal vote documents are to be sent by post:
11 June 2019, 4pm at the latest,
- if the postal vote documents are to be collected in person:
18 June 2019, 4pm at the latest,

In order for postal votes to be counted, the Elections Office must receive the completed postal vote documents (voting letter with completed ballot papers) **by 3pm on the last day of the election (26 June 2019)**.

VIII. Election result

A copy of the announcement of the election result will be published on the Elections Office's notice board (Halbmondstr. 6, 91054 Erlangen) and on the Elections Office's website.

Erlangen, 3 April 2019


Christian Zens
Chancellor