
Last name

First name

Date of birth

E-mail

FAU student registration number (if already known)

Street address

Post code Town/city

Telephone / Mobile phone

To the Examinations
Committee of
the School of Business and Economics
at Friedrich-Alexander-Universität
Erlangen-Nürnberg Lange Gasse 20

90403 Nürnberg

Application for accreditation

of previous study periods and
examination achievements for students
changing university/subject

in a **Bachelor's
degree programme**

1. Details of future degree programme *(degree programme for which study periods/examination achievements are to be accredited)*

Degree programme _____
Specialisation _____
Intended degree

Please submit the following documents with your application

- Appendix 2:** Confirmation from previous university of right to sit examinations and record of examinations taken to date
- Proof of study periods** (e.g. certificates of enrolment)
- Proof of examinations taken** (e.g. transcript of records, final academic record, overview of grades, certificates)
- Extract from module handbook** for each module/examination achievement (previous degree programme)
- Detailed outline or **script** for each module/examination achievement (previous degree programme)

2. Information on previous studies

University _____
Degree programme _____
Degree

Duration of degree programme from = to = semester. Leave of absence from to semesters of leave.

3. Applications

- a. I hereby **apply** for accreditation of the **course and examination achievements** listed in Appendix I.
(Please complete all sections. Applications which are not filled in completely cannot be processed)
- b. I hereby **apply** for the **semester(s) to be accredited** to the degree programme at Friedrich-Alexander-Universität Erlangen-Nürnberg listed under no.1. *(Please note: The number of semesters which can be accredited depend on the number of credits achieved so far).*

4. Declaration

I confirm that I have not failed a Diplomvorprüfung, Diplomprüfung, Bachelor's or Master's examination in the same or a similar degree programme at the final attempt at another higher education institution.

The following examinations have been failed at the final attempt:

Examination/s _____
Degree programme _____
Degree

Examination/s _____
Degree programme _____
Degree

I agree to the previous university forwarding data to FAU concerning my status as a student, achievements and examinations taken to date.

Place, date

Signature of applicant

For internal use only: The application for accreditation has been received by the Examinations Office. It is complete and can be forwarded to the degree programme coordinator for checking.