NOTICE OF ELECTION
for the elections for Faculty Councils, the School of Theology's Appointments Council, the Student Council and the Student Committees of Friedrich-Alexander-Universität Erlangen-Nürnberg from June 12 until June 19, 2024

Please note that only the German version is legally binding.

I. General provisions and legal basis

In accordance with Section 48 of the Bavarian Higher Education Innovation Act (BayHIG), the Regulations governing Elections at FAU (Election Regulations), the implementation decree on the Bavarian Higher Education Innovation Act (AVBayHIG) and the Constitution of Friedrich-Alexander-Universität Erlangen-Nürnberg (GrO), the representatives in the Faculty Councils (Section 41 (1) BayHIG), the Student Committees (Section 27 (2) BayHIG, Section 24 (5) GrO), the School of Theology’s Appointments Council (Section 30 (5) 3–7 AVBayHIG, Section 19 (2) GrO) and the Student Council (Section 27 (2) BayHIG, Section 24 (3) GrO) shall be elected by the students.

All terms of office begin on October 1, 2024 and end on September 30, 2025 (Section 7 (1) Electoral Regulations).

II. Committees to be elected

Representatives will be elected for the following committees:

1. to each of the Faculty Councils at the five faculties:
four student representatives each.
2. to the School of Theology’s Appointments Council:
two student representatives.
3. to the Student Committees:
The members of the Student Committees (Fachschaftsvertretungen) will be elected at the same time as the student representatives for the Faculty Councils.

The number of members and how they are determined are regulated by Section 27 (2) BayHIG and Section 24 (5) GrO. Currently each of the Student Committees have the following number of members:

- a) Faculty of Humanities, Social Sciences, and Theology: 14 members
- b) Faculty of Business, Economics, and Law: 14 members
- c) Faculty of Medicine: 10 members
- d) Faculty of Sciences: 11 members
- e) Faculty of Engineering: 15 members

However, the final number of members in the Student Committees will be confirmed on the basis of the number of students at each faculty when the electoral register is closed (see Section 4).

4. in the Student Council:
Fifteen student representatives are elected directly by all students; a further fifteen members (three per faculty) are chosen by the Student Committees from their members.

III. Nominations

Nominations may be submitted from April 24, 2024 until 4 pm on May 7, 2024.

Nominations are to be submitted to the Elections Office or the Returning Officer using the nominations forms, which are separated according to committee and group. Any nominations submitted after the deadline will not be valid. Only candidates whose nominations have been accepted may be elected. Further information can be found on the information sheet about submitting nominations which is available on the Elections Office's website (wahlen.fau.de) along with the election nomination forms.

Nominations accepted for the election by the Elections Committee will be published on the Elections Office’s notice board (Halbmonstraße 6, 91054 Erlangen) and on the Elections Office’s website.

IV. Right to vote and electoral register

Individuals must be entered in the electoral register at the time when it is closed in order to exercise their right to vote and stand as a candidate. The electoral register shall be available for inspection from 9am to 12pm on May 10, 2024, from 9am to 4pm on May 13, 2024 and from 9am to 4pm on May 14, 2024 in Erlangen at the University Administration's Elections Office, Schlossplatz 4, 2nd floor, room 2.027/2.029.

The electoral register will be closed at 9 am on May 15, 2024. Written notifications of missing or incorrect entries in the electoral register are permitted. However, these notifications may only be submitted by those who are eligible to vote and are entered or should be entered in the electoral register. A notification such as this must be submitted to the Elections Office or the Returning Officer at the latest by the first working day after the electoral register has been closed, i.e. by 4 pm on May 16, 2024.

Those who are eligible to vote and are included in the electoral register will receive a polling card from late April. The polling card informs individuals eligible to vote which group and faculty they are registered to vote for in the electoral register and which electronic polling station they must vote at. Those who are eligible to vote and have a fully activated IdM account will receive their polling card as an electronic document via the internet portal online-wahlen.fau.de.

Those who are eligible to vote but do not have a fully activated IdM account will receive their polling card in writing and will be instructed to apply for and fully activate an IdM account by May 22, 2024 at the latest in order to be able to vote electronically. If they have not fully activated their IdM account by May 22, 2024, those eligible to vote will receive personalized log-in credentials (PIN and TAN) in the week before the election period in order to be able to authenticate their identity using the PIN/TAN procedure.

If corrections are made to the electoral register, those eligible to vote that are affected by the corrections will receive a corrected polling card.

V. Election deadlines and casting votes

The university election will be held as an electronic election with the option of a postal vote from 9 am on June 12, 2024 until 9 am on June 19, 2024. You can find the access code required for the electronic polling station in your polling card. Anyone who is eligible to vote but does not have a fully activated IdM account by May 22, 2024, will receive personalized login credentials (PIN and TAN) in the week before the election period.

Votes are cast on separate ballot papers for each committee. The number of votes that each voter may cast is equal to the number of representatives in the corresponding committee that are to be elected for the group to which they belong.

Votes have the following options:

- They may select one group of candidates as it stands.
- They may give multiple votes (a maximum of 3 votes per candidate until the total number of votes is reached) to candidates in one group of candidates.
- They may mark one group of candidates and give individual candidates within this group only a maximum of 3 votes until the total number of available votes is reached.

Selecting candidates from different groups of candidates (vote splitting) is permitted only in the election for student representatives.

Further details are stipulated in Sections 11, 13 and 14 Electoral Regulations.

VI. Postal vote

Votes may also be cast by postal vote. Those eligible to vote who intend to vote by postal vote must apply for the postal vote documents using the postal vote application form included on the polling card, which must bear their own signature. Postal vote documents may be sent by post or collected in person. Applications must be received by the Elections Office or the Returning Officer by 4 pm on May 22, 2024.

In order for postal votes to be counted, the Elections Office must receive the completed postal vote documents (voting letter with completed ballot papers) by 9 am on the last day of the election period (June 19, 2024).

VII. Election result

A copy of the announcement of the election result will be posted on the Elections Office notice board at Halbmonstraße 6 in Erlangen. The election result will also be published on the Elections Office’s web page.

Erlangen, April 15, 2024

Christian Zens
Chancellor

University Administration’s Elections Office:
Schlossplatz 4, 91054 Erlangen, room 2.027/2.029
Contact: Ms. Vaaks, phone: + 49 9131 85 25826
Ms. Bautz, phone: +49 9131 85 25805
Mr. Bartels, phone: +49 9131 85 24500
Email: hochschule.wahlen@fau.de
Fax: +49 9131 85 26712
Internet: wahlen.fau.de

All regulations that are of significance to the university election can be found via the Elections Office’s (Wahlamt) web page.